

WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX.

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MINUTES

18th May 2023

Present: Chair Richard Rains, Vice Chair Lynda Hoyle and Cllrs David Barnett, Dominic Johnson, Michelle Wallis and Colin Veitch together two applicants for the two vacancies and one member of the public.

The 15-minute question time was not utilised.

1. Apologies were received from Cllr Dave Smith. Alan Mercer was proposed by Cllr Rains and seconded by Cllr Veitch, and Karen Innis was proposed by Cllr Barnett and seconded by Cllr Hoyle. They have filled the two vacancies left after the Local Elections.
2. There were no declarations of interest made by Councillors present.
3. The Minutes of the Meeting of the 20th April 2023 were signed as a true record.
4. **Planning Matters**
 - 4.1 Councillors were notified that permission had been granted for Planning Application 23/000736/PLF | Erection of a single storey extension to the rear and conversion of existing garage into additional living accommodation | 8 Cricketers Way Wilberfoss.
5. None of the Ward Councillors, newly appointed at the Local Elections, were present at the meeting.
6. Although no urgent decision had been taken since the last meeting, the Clerk advised that she had received a communication from East Riding of Yorkshire Council that day detailing extensive work to be carried out on Becks side to improve flood defences. The information has yet to be fully digested by Councillors, but Cllr Veitch suggested a meeting between the Parish Council, Openreach (who are due to install full fibre) and East Riding of Yorkshire Council to minimise disruption. It was acknowledged that it was important to preserve Wilberfoss in Bloom's planting scheme on Becks side, and the Parish Council's grounds maintenance contractor will be kept informed. Details of the scheme will be shared with the community on the parish website and residents will be notified of progress through the Newsletter and on social media.
7. **Progress Reports and to address any issues outstanding from previous meetings.**
 - 7.1 The Clerk advised that the volunteers have planted extensively at Jubilee Wood, to include, bluebells, foxgloves, violets, teasels, and cowslips. In addition, the Parish Council agreed to a survey of Jubilee Wood to ascertain whether it is suitable for the installation of bat boxes.
 - 7.2 The Clerk was unable to provide any further update of the village website but will liaise with Simon Clark.
 - 7.3 The Chair was present at the Openreach public meeting which shared with the community details of the Full Fibre installation. It was confirmed that installation will be done in 3 phases, each including certain streets in the village. Disruption will be kept to a minimum. The Clerk was asked to request a copy of the PowerPoint Presentation from the meeting.
 - 7.4 The Clerk reminded Councillors of the open-access Excel spreadsheet where works can be added to the Village Taskforce Walkabout schedule. She will share the spreadsheet again, together with a reminder of the date of the walkabout.

8. **Environment & Community Matters (to include Highways & Footways, Health, Education, Policing, Street Lighting and Community Groups)**

- 8.1 Cllr Hoyle advised that Wilberfoss CE Primary School is now part of the South Hunsley Education Alliance (TEAL) Academy. Being part of the Academy is a good resource and the first meeting with the governing body will take place in June. Little will change visually at the school, except the headed paper will bear a logo. Joining the Academy means the school will be better supported. A Street Dance event involving the whole school was a huge success and SATS have just been carried out.
- 8.2 Cllrs agreed to replace one of the two Union flags, which has recently been torn.

9. **Councillors' Reports for future Agendas**

- 9.1 Cllr Veitch requested that the Parish Council seek 3 quotes for the provision of mobile speed cameras when conversations have taken place with representatives of East Riding of Yorkshire Council at this year's walkabout in July.
- 9.2 Cllr Hoyle advised of an increase in dog foul on the permissive path off Birker Lane. A discussion took place regarding the provision of a litter bin. The Clerk was asked to talk to East Riding of Yorkshire Council to ascertain where it would need to be sited for them to empty it.
- 9.3 The Clerk was asked to put a request in the Newsletter that property owners who back onto the snicket running from Becksides to Field Head check that their garden vegetation is not encroaching onto the public footpath.
- 9.4 Cllr Wallis advised that she had been asked as Editor of the Newsletter to put a piece in to request support for maintaining the garden area on Storking Lane amenity land. It was originally planted by Wilberfoss Brownies, but Brownies folded during the pandemic.

10. **Administration Matters**

- 10.1 Councillors voted to decline ERNLLCA's offer of in-house training. Cllr Barnett suggested that learning the role can be achieved by attending meetings. The Clerk will also re-circulate to all Councillors a pdf version of 'Being a Good Councillor'

11. **Finance** *(in accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19)) members of the public will be asked to leave the meeting before details of the employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road and on the parish website (www.wilberfossparish.org.uk)*

- 11.1 The Clerk sought approval of the following payments:-

James Horsley Limited	£565.07
Combined staff wages	£739.03
Clerk's telephone and broadband expenses	£230.48
Wilberfoss Community Centre (hire charges)	£16.50
A V Etherington (Queen's Green Canopy Tree)	£36.00
Poste Haste (Newsletter production)	£300.00
Wilberfoss in Bloom (Coronation display)	£52.80
IONOS Cloud Limited (website hosting)	£11.99

- 11.2 The Clerk confirmed that the first instalment of the 2023-2024 Precept of £10,500 had been received, together with the latest payment from Envirofriendly for the textile recycling and the 2022-2023 VAT payment.

Meeting closed:- 20.30

The next meeting of Wilberfoss Parish Council will take place on Thursday 15th June 2023.

Chair Clerk